



36. GROUP MANAGEMENT

How can I make hybrid teaching asynchronous

CONTEXT

The general context is distance or hybrid learning and teaching in adult education. Asynchronous teaching and learning can take place when participants cannot attend lessons/activities in real time; they can follow them later through numerous tools for storing teaching materials (video, audio, slides, images and texts of various kinds, verification questionnaires, etc.), together with those that allow interaction in an asynchronous mode via chats or forums provided by the chosen suite of online tools (e.g. Google Classroom) or specially created for the course / activity to follow (e.g. a WhatsApp chat).

THEORETICAL BASIS

The tools for asynchronous teaching and learning have proven to be highly useful resources, especially in the field of adult education. It enables learning times to be organised more freely, and problems related to mobility (distances, personal situations) can be solved.

ACTIVITY IN A NUTSHELL

A well-structured online lesson (e.g. on art or foreign language), online storage of teaching materials, and use of chats and forums can allow those who want or need to carry out their training asynchronously.

Activity/Solutions

CONTACT TYPE

Online/hybrid

TIME NEEDED

1h - 1h 30 minutes

NUMBER OF PARTICIPANTS

10-20

ACTIVITY TYPE

Individual/group work

TARGET GROUP

- Adult learners
- Senior learners

VARIATION OF THE ACTIVITY

The activity is easily adaptable to any kind of lesson and target group.

Goal

- To give all learners the opportunity to freely organise learning times.
- To give the elderly or those with mobility problems the opportunity to participate.

How to prepare

- Prepare a set of teaching materials (video, audio, slides, images and texts of various kinds, verification questionnaires, etc.). The didactic material can be original or provided via links (subject, language, length, or duration for video /audio must be indicated in a precise manner).
- Create a system for storing and using educational materials (e.g. a “virtual class” with Google Classroom or simply a dedicated WhatsApp group and a shared folder).
- Create a guide with instructions for the correct and effective use of educational materials.
- Order and upload the materials on the chosen platform.

For an art lesson, the didactic material must include abundant and good quality pictures (complete with captions).

Activity step by step

1. Inform the participants that the material is available and ask them to watch the pre-recorded lesson/video clips/slide (e.g. about art or the local cultural heritage).
2. Tell the participants to fill in/deliver, within the set deadline, the verification questionnaire/assigned task: e.g. closed answers to a questionnaire on Google Forms and/or written answers to open questions (e.g., in an art lesson, captions or short comments on artworks).
3. Another option is that the participants must send one to two questions in the chat to be submitted to the other participants / teacher.
4. Review the questions and post them to the group in the form of a questionnaire with open or closed answers (via Google Forms).
5. Ask the participants to answer the questionnaire.
6. Comment on the Q&A on the platform in written or spoken form.